



Constitution

1. NAME

The club shall be called Corstorphine Athletic Club, herein after referred to as the Club.

2. OBJECTS

The objects of the Club shall be to encourage athletics in any way possible in Corstorphine and District.

3. MEMBERSHIP

- (a) Membership shall be open to any person of 9 years or over.
- (b) Admission of members shall be by the election of the Committee following receipt by the Secretary of an application. The Committee shall admit members by a majority vote but may refuse any application without disclosing any reason.
- (c) No person who has refused to be tested by a properly constituted body of UK Athletics for the presence of drugs or is found on testing by such a body to contain such a drug or drugs may remain a member of the Club nor may they become so.

4. OFFICIALS OF THE CLUB

- (a) The office bearers of the Club shall be a President, Vice President, Secretary, Treasurer and Club Captain.
- (b) An individual will only be permitted to hold the role of one office bearer at any one time.
- (c) The Committee shall consist of the office-bearers and minimum two other elected at the AGM.
- (d) The Committee shall have the power of co-option. Such co-opted members shall have a full vote.
- (e) All office bearers shall hold office until the conclusion of the next succeeding Annual General Meeting.
- (f) Retiring office bearers shall be eligible for re-election.

5. SUBSCRIPTIONS

The annual membership fee and any general coaching and/or attendance fees for the following year shall be decided at the Annual General Meeting. The Committee if required shall set any fees for specialist training. All subscriptions are payable on the first day of April for the year following.

6. ANNUAL GENERAL MEETING

- (a) The Annual General Meeting of the Club shall be held on a date to be fixed by the Committee. The meeting shall be called by circular at least fourteen days prior to the date of the meeting. At the Annual General Meeting the President and Treasurer shall submit reports. Office bearers and members of the Committee shall be elected and any other competent business transacted.
- (b) Members and parents of member shall be allowed to take part in the proceedings of the Annual General Meeting or Special Meetings. Only members 16 years and over shall have voting powers.
- (c) The Annual General Meeting shall also appoint an Honorary Auditor who shall not be a member of any Committee or Sub-Committee but who may be a member of the Club.
- (d) The Annual General Meeting may also elect an Honorary President and Honorary Vice-President if the Club so desires. Such office bearers shall not have a vote on the Committee.
- (e) A Special Meeting of the Club may be called any time by the Secretary on the authority of the Committee or at the request in writing of any ten members. The notice calling the meeting shall specify its purpose and no other business may be transacted.
- (f) The quorum for the Annual General Meeting or Special Meeting shall be twelve.

7. GENERAL

- (a) The duties of the Committee shall be to govern the affairs of the Club throughout the year. For this purpose they may at their discretion also set Club Policies, the Club's Code of Conduct or delegate to Sub-Committee. Such Sub-Committees shall have power of co-option and all members shall have a vote.
- (b) The duties of the Secretary shall be to keep a correct record of the proceedings at the Annual General Meeting and of any Special Meetings of the Club, to attend to all correspondence and to take charge of all

books and records of the Club. The Secretary shall ensure all applications for membership are processed and shall ensure the membership records of the club are maintained.

- (c) The duties of the Treasurer shall be to deal with all financial transactions of the Club. The Treasurer shall transfer all monies to the bank account(s) of the Club and shall have possession of the bank. The Treasurer shall also submit a detailed, audited financial statement to the Annual General Meeting. The Treasurer shall collect any general coaching and/or attendance fees from members. The Treasurer shall ensure all annual membership fees and any general coaching and/or attendance fees from members is collected.
- (d) The Committee shall meet at least once every three months or at any time at the request of the President, Secretary or any three members of the Committee.
- (e) At all meetings of the Club or of the Committee the President, Vice-President or a person appointed by the meeting shall preside. The person presiding at such meetings shall have a deliberative as well as casting vote.
- (f) The quorum for the Committee meetings shall be five.
- (g) Any office bearer or elected member who fails to attend three consecutive Committee meetings without adequate explanation may at the discretion of the Committee be expelled from its membership.
- (h) The Committee shall ensure the compliance by Club members with the Club's Expenditure Policy, Disciplinary Policy, Equality Policy, Welfare Policy, Junior Charter and the Club's Code of Conduct.

8. ALTERATIONS TO CONSTITUTION

- (a) No alteration shall be made to the Constitution except at any Annual General Meeting or Special Meeting called for that purpose and unless supported by two-thirds of the members present. A quorum in any meeting at which a change of Constitution is proposed shall be twelve. At least fourteen days notice of such proposed alterations shall be given in writing to all members and any such proposal to be made to the Annual General Meeting shall be submitted no later than fourteen days prior to the Meeting.
- (b) The Committee shall have no power to make by-laws which shall be binding on all members until the next Annual General Meeting or Special Meeting of the Club when the same shall be confirmed or otherwise as determined by the Club.

9. COLOURS

The Club colours shall be white vest with a 50mm black stripe down each side and black trimmings.

10. WINDING UP

The Committee shall have the power to recommend the wind-up of the Club. Such winding up shall require the approval of a resolution passed at an Annual General Meeting of the Club at which not less than two-thirds of the votes cast all in favour. Any funds remaining shall, unless the meeting otherwise decides, be divided equally amongst members.